**Template 1: Case Confirmation Email**

**Subject:** Your Case Details with [Law Firm Name]  
Hi **[Client Name]**,  
Thank you for choosing [Law Firm Name] for your **[Case Type]** case.  
🔹 **Case Outcome:** [Case Outcome]  
🔹 **Billable Hours:** [Billable Hours] hours  
🔹 **Case Fee:** $[Case Fee (USD)]  
If you need assistance, contact us at **[Email]**.  
Best regards,  
**[Law Firm Name]**

**Template 2: Case Outcome Notification**

**Subject:** Case Outcome for [Case Type] – [Client Name]  
Hi **[Client Name]**,  
Your **[Case Type]** case has concluded with the following outcome: **[Case Outcome]**.  
Please contact us at **[Email]** if you have any questions.  
Sincerely,  
**[Law Firm Name]**

**Template 3: Billing Statement**

**Subject:** Billing Statement for [Case Type] – [Client Name]  
Hi **[Client Name]**,  
Here’s your billing summary for your **[Case Type]** case:  
🔹 **Billable Hours:** [Billable Hours] hours  
🔹 **Total Fee:** $[Case Fee (USD)]  
For payment details, contact us at **[Email]**.  
Thank you,  
**[Law Firm Name]**

**Template 4: Case Status Update**

**Subject:** Case Status Update – [Case Type]  
Hi **[Client Name]**,  
Your **[Case Type]** case is currently **[Case Outcome]**.  
If you need further details, feel free to reach out at **[Email]**.  
Thank you,  
**[Law Firm Name]**

**Template 5: Case Consultation Invitation**

**Subject:** Schedule a Consultation for Your [Case Type] Case  
Hi **[Client Name]**,  
We’re available to discuss your **[Case Type]** case.  
Contact us at **[Email]** to schedule your consultation.  
Best regards,  
**[Law Firm Name]**

**Template 6: Case Fee Payment Reminder**

**Subject:** Payment Reminder for [Case Type] Case  
Hi **[Client Name]**,  
This is a reminder that your case fee of **$[Case Fee (USD)]** is due soon.  
For payment assistance, email us at **[Email]**.  
Thank you,  
**[Law Firm Name]**

**Template 7: Case Progress Update**

**Subject:** Progress Update on Your [Case Type] Case  
Hi **[Client Name]**,  
We’re writing to update you on your **[Case Type]** case.  
Current status: **[Case Outcome]**.  
Please reach out at **[Email]** if you need more information.  
**[Law Firm Name]**

**Template 8: Case Completion Notification**

**Subject:** Case Completed – [Case Type]  
Hi **[Client Name]**,  
We’re pleased to inform you that your **[Case Type]** case has been completed with the outcome: **[Case Outcome]**.  
Contact us at **[Email]** for any further assistance.  
Best regards,  
**[Law Firm Name]**

**Template 9: Case Retainer Renewal**

**Subject:** Retainer Renewal for [Case Type] – [Client Name]  
Hi **[Client Name]**,  
Your retainer for the **[Case Type]** case is due for renewal.  
Please contact us at **[Email]** to discuss the renewal terms.  
Thank you,  
**[Law Firm Name]**

**Template 10: Case Feedback Request**

**Subject:** Share Your Feedback on Your Case Experience  
Hi **[Client Name]**,  
We value your feedback on your **[Case Type]** case handled by our firm.  
Please share your experience by contacting us at **[Email]**.  
Thank you,  
**[Law Firm Name]**